

Resume & Interview Workshops

Helping Justice-Impacted Job Seekers Stand Out with Confidence

Overview

A great resume and a confident interview can open doors — especially for second-chance job seekers. Whether you're reentering the workforce or applying for your first role in years, it helps to know where to begin, what to say, and how to present your best self. This guide includes trusted tools, writing tips, AI resources, and details about upcoming workshops offered by Your Path Back.

Step 1: Build a Resume That Works

A resume is your personal marketing tool. It should highlight your strengths, show growth, and demonstrate reliability. Even with gaps in work history or past justice involvement, you can create a strong, honest, and professional resume.

Free Online Resume Builders

These platforms walk you through step-by-step resume creation:

- [Resume.com](#) – Simple, free resume builder with templates
 - [Canva](#) – Easy drag-and-drop design templates for visually appealing resumes
 - [Indeed Resume Builder](#) – Build your resume and apply directly to jobs
 - [Zety](#) – Offers guided creation and tips (free download with trial)
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Step 2: Use AI Tools to Improve and Polish

AI can help generate or improve your resume with the right prompts — even if you don't have a lot of writing experience.

How to Use ChatGPT for Resumes

Use prompts like:

- “Write a resume for someone returning to work after 5 years, with experience in food service and warehouse work.”
- “Help me explain that I completed a GED and participated in a vocational training program while incarcerated.”

You can also ask ChatGPT to:

- Reword your work history more professionally
- Tailor your resume for a specific job posting
- Generate bullet points based on job titles

✅ Tip: Keep things honest — but don’t be afraid to highlight soft skills like punctuality, teamwork, and adaptability.

Step 3: Get Ready for Interviews

Free Interview Prep Resources

- [Big Interview](#) – Offers mock interview practice with AI or peer support
 - [My Next Move](#) – Government resource to help you explore jobs and prep
 - [CareerOneStop](#) – Interview tips and checklists from the U.S. Department of Labor
 - YouTube – Search for “interview tips for returning citizens” or “entry-level interview questions”
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What to Expect in an Interview

- Questions about your work experience, problem solving, or attendance
- “Behavioral” questions (Tell me about a time when...)
- Situational questions (What would you do if...)
- Possible questions about background or gaps

✅ Tip: Be honest, but focus on what you’ve learned and how you’ve grown. Use phrases like:



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“Since that time, I’ve focused on rebuilding and becoming a dependable, motivated worker.”

Your Path Back Resume & Interview Workshops

Coming Soon!

We’re building a library of guided resume-writing and interview preparation workshops designed for justice-impacted job seekers. These programs will help you:

- Build a strong resume from scratch
- Reframe justice involvement in a truthful, forward-looking way
- Practice answering interview questions
- Boost confidence and clarity

Workshops will be:

- Free
- Accessible online
- Available on-demand and live

✦ Sign up for updates at yourpathback.org

Final Thoughts

You’ve already taken the first step — and that’s showing up. With the right tools, preparation, and encouragement, you can craft a resume that opens doors and present yourself with confidence in any interview.

Want to Help?

Explore our resources, share this guide, or get involved:

📍 Website: yourpathback.org

📞 Phone: 813-434-1112